



**LOYOLA COLLEGE**

**Mettala**

Oilpatty-Post, Rasipuram (Tk),

Namakkal (Dt) - 636202

Tamil Nadu, South India.

**Date: 07-07-2025**

<b>From</b> <b>The Principal</b> <b>Loyola College of Arts &amp; Science</b> <b>Mettala,</b> <b>Oilpatty – Post,</b> <b>Rasipuram – Tk.,</b> <b>Namakkal – Dt. 636202</b>	<b>To</b> <b>The Head of the Department,</b> <b>Loyola College of Arts &amp; Science</b> <b>Mettala,</b> <b>Oilpatty – Post,</b> <b>Rasipuram – Tk.,</b> <b>Namakkal – Dt. 636202</b>
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**CIRCULAR**

**TIMETABLE ADJUSTMENTS FOR CLASS HOURS**

**Ref: LCAS/PRI-OFF/2025-26/009**

Dear Heads,

As we commence the new academic session, kindly note the following adjustments to the class hours as per the day order for each year:

**I Year:**

- Day Order 1: Allocate 1 hour for World Religion
- Day Order 2 and 3: Schedule PET & Library classes, ensuring that they are not scheduled in the last hour
- Day Order 4, 5, and 6: Allocate the last hour for LST

**II Year:**

- Day Order 1, 2, and 3: Allocate the last hour for LST
- Day Order 4, 5, and 6: Schedule 1 hour for PET and 2 hours for Library, ensuring that PET & Library hours are not in the last hour

**III Year:**

- Day Order 1 and 2: Allocate 2 hours for Library
- Day Order 3, 4, 5, and 6: Allocate the last hour for LST

Please ensure that these adjustments are implemented accordingly and that the timetable is adhered to. If you have any questions or concerns, please do not hesitate to reach us and Fr. VP (Academics).

Thank you for your prompt attention to this matter.

CC to:

1. Secretary
2. Vice Principals
3. Heads of the Departments
4. Librarian & Physical Director
5. College Office File



*Fr. V. P.*  
**Principal**  
**PRINCIPAL**  
**LOYOLA COLLEGE**  
**OF ARTS & SCIENCE (Co. Ed.)**  
**METTALA, OILPATTY-636 202.**  
**Rasipuram (Tk), Namakkal (Dt.)**